



Department of Defense
INSTRUCTION

ASD(RA)
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April 8, 1987
NUMBER 1250.2

ASD(RA)

SUBJECT: DoD Reserve Forces Senior Enlisted Advisors Council

Reference: (a) DoD Directive 5125.1, "Assistant Secretary of Defense (Reserve Affairs), January 12, 1984"

A. PURPOSE

This Instruction under reference (a) prescribes the mission, functions, membership, relationships, and administration of the Department of Defense Reserve Forces Senior Enlisted Advisors Council, established and functioning in the Office of the Assistant Secretary of Defense for Reserve Affairs.

B. APPLICABILITY

This Instruction applies to the Office of the Assistant Secretary of Defense for Reserve Affairs (OASD(RA)), the reserve components of the Military Departments and, voluntarily, the U.S. Coast Guard Reserve.

C. DEFINITION

1. Reserve Components. Refers collectively to the Army National Guard (ARNG), Army Reserve (USAR), Naval Reserve (USNR), Marine Corps Reserve (USMCR), Air National Guard (ANG), Air Force Reserve (USAFR), and Coast Guard Reserve (USCGR). The term "Reserve components" is synonymous with the term "National Guard and Reserve."

D. MISSION AND FUNCTIONS

1. The Council

a. The mission of the Council is to provide advice to the ASD (RA) on enlisted force matters and to serve as a communications link between the ASD(RA), the senior enlisted advisors of the Reserve components, and Reserve component enlisted members.

b. The Council is encouraged to consider and render advice to the ASD(RA) on questions and issues that will increase the effectiveness, morale and esprit de corps of the Reserve component enlisted force. Issues considered shall include, but are not limited to, training, readiness, mobilization, recruiting, retention, and attrition control. Its recommendations shall consider cost effectiveness in relation to mission accomplishment.

c. The Council shall examine multi-service policy issues affecting the Reserve component enlisted force, referred to it by the ASD (RA), the Chairman, or a member of the Council.

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2. The Chairman

a. The Chairman, who is the Senior Enlisted Advisor to the ASD(RA), shall preside at all meetings of the Council.

b. The Chairman shall be a member of the Council, but without vote except in tie situations.

c. The Chairman shall have the authority to act for the council when:

(1) Such action is in consonance with this Instruction and is necessary to carry on the business of the Council.

(2) The action taken does not require Council approval.

d. The Chairman shall report to the Council all executive action taken.

E. MEMBERSHIP

Membership shall be limited to the Senior Enlisted Advisor to the Assistant Secretary of Defense (Reserve Affairs), and the senior enlisted advisors to the Chief's of each of the seven Reserve components.

F. RELATIONSHIPS

To facilitate accomplishment of the Council's mission, the Council Chairman is authorized to request support from the OASD(RA) staff for information on matters affecting the Reserve component enlisted force.

G. OPERATION AND ADMINISTRATION

1. The Council normally shall meet three times a year and at such other times as may be required at the call of the Chairman.

2. When sessions are designated as Executive Session, attendance shall be limited to Council members in accordance with Section E. above. Otherwise, Council sessions are considered open.

3. The Council's deliberations may be privileged if considered desirable from the standpoint of organizational effectiveness.

4. A summary of each council meeting shall be prepared by the Chairman and forwarded to the ASD(RA).

H. EFFECTIVE DATE

This Instruction is effective immediately.

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James H. Webb
Assistant Secretary of Defense
(Reserve Affairs)